

## **Learning Objectives**

- Recognize ethical reasoning used by accountants.
- Identify the different principles and rules of the AICPA Code of Professional Conduct.
- Identify independence and objectivity issues.
- Recognize ethical standards and violations.
- Identify the requirements of accountants as highlighted in the Arizona statutes and administrative rules.

## **Topics Covered**

### **Chapter 1: Ethics and Ethical Behavior**

- The Concept of Ethics
  - Relationship between Morals and Ethics
  - Legal, Ethical, and Moral
  - Causes of Unethical Behavior
- Reasoning and Dilemmas
  - Approaches to Ethical Behavior
  - Corporate Ethical Development Model

### **Chapter 2: AICPA Code of Professional Conduct**

- Code Structure
- Principles of Professional Conduct
- Ethical Decision-Making Conceptual Framework
- Rules of Conduct
- What is Considered an Ethics Violation
- AICPA Professional Ethics Division
- AICPA Ethics Violation Case Studies
  - Almost Stolen Clients
  - Harmless Mistakes
  - Inadequate Accountant

### **Chapter 3: Arizona Statutes and Rules**

- Arizona Revised Statutes
- Arizona Administrative Code
- AICPA Ethics
  - Blind Trusts
  - Campaign Contributions
  - Disclosure of Commissions
  - Independent Contractors
  - Letter of Intent to Purchase Practice
  - Pro Bono/Below Cost Fees
  - Compliance with SCS's When Member Does Not Hold Out as CPA
  - Use of Standards That Have Not Been Established by a Body Designated by AICPA Council
  - Form of Communication
  - Transfer of Client Files to Another Partner in the Firm
  - Transfer of Client Files in a Merger
  - Transfer of Files and Return of Client Records in Acquisition of a Nonmember Practice
  - Electronic Records
  - Long Association of Senior Personnel of the Engagement Team
  - Loans
  - Staff Augmentation Arrangements
  - Client Affiliates
- AICPA Practice Aid
  - Volunteer Services to a Political Campaign
  - Preferential Treatment of Immediate Family Member or Close Relative