



AUD108

Essential Guide to Internal Auditing - 15 hours

Objectives

This course clarifies the new audit context and shows how this context fits into the wider corporate governance, risk management and internal control arenas, providing a comprehensive guide to the theory and practice of internal auditing.

You will learn the new standards for internal audit issued by the IIA. You will get practical advice on the essentials of auditing, including professional standards, different audit approaches, the management of internal audit, planning, performance and reporting audit work and specialist areas such as fraud and information system (IS) auditing.

Course Outline

Chapter 1 - Introduction

Reasoning behind the Book.

The IIA Standards and Links to the Book.

How to Navigate around the Book.

The Essential Guide as a Development Tool.

The Development of Internal Auditing.

Chapter 2 - Corporate Governance Perspectives

The Agency Model.

Corporate Ethics and Accountability.

International Scandals and Their Impact.

Models of Corporate Governance.

The Institute of Internal Auditors.

The External Audit.

The Audit Committee.

Internal Audit.

The Link to Risk Management and Internal Control.

Reporting on Governance, Risk and Internal Controls.

New Developments.

Chapter 3 - Managing Risk

What is Risk?

The Risk Challenge.

Risk Management Process.

Mitigation through Controls.

Risk Registers and Appetites.

The Risk Policy.

Enterprise-Wide Risk Management.

Control Self-Assessment.

Embedding Risk Management.

The Internal Audit Role in Risk Management.

New Developments.

Chapter 4 - Internal Controls

Why Controls?

Control Framework – COSO.

Control Framework – CoCo.

Other Control Models.

Links to Risk Management.

Control Mechanisms.

Importance of Procedures.

Integrating Controls.

The Fallacy of Perfection.

The Complete Control Model.

New Developments.

Chapter 5 - The Internal Audit Role

Defining Internal Audit.

The Four Main Elements.

The Audit Charter.

Audit Services.

Independence.

Audit Ethics.

Police Officer versus Consultant.

Managing Expectations through Web Design.

Audit Competencies.

Training and Development.

New Developments.

Chapter 6 - Professionalism

Audit Professionalism.

Internal Auditing Standards.

Due Professional Care.

Professional Consulting Services.

The Quality Concept.

Supervision.

Internal Review.

External Reviews.

Marketing the Audit Role.

Creating the Audit Image.

New Developments.

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Chapter 7 - The Audit Approach

The Risk-Based Systems Approach.

Control Risk Self-Assessment (CRSA).

The CRSA Process.

Integrating Self-Assessment and Audit.

Fraud Investigations.

Information Systems Auditing.

Compliance.

Value for Money (VFM).

The Consulting Approach.

The 'Right' Structure.

New Developments.

Chapter 8 - Setting an Audit Strategy

Risk-Based Strategic Planning.

Resourcing the Strategy.

Managing Performance.

The Auditor Appraisal Scheme.

Methods of Staff Appraisal.

The Audit Manual.

Time Monitoring System.

Audit Planning Process.

The Annual Audit Plan.

The Quarterly Audit Plan.

New Developments.

Chapter 9 - Audit Fieldwork

Planning the Audit.

Interviewing Skills.

Ascertaining the System.

Evaluation.

Testing Strategies.

Evidence and Working Papers.

Statistical Sampling.

Audit Testing and Statistical Sampling.

Reporting Results of the Audit.

Structuring the Audit Report.

Audit Committee Reporting.

New Developments.

Chapter 10 - Meeting the Challenge

The New Dimensions of Internal Auditing.

The Audit Reputation.

Globalization.

Providing Audit Assurances.

Meeting the Challenge.