

LEARNING OBJECTIVES

- Apply the home office deduction qualification rules
- Identify the types of home office use to which the exclusive use requirement does not apply
- Describe the various types of taxpayer expenses that may be used to support a deduction for business use of a home
- Apply the rules applicable to the simplified method of figuring the home office deduction
- Identify the tax forms on which a home office deduction should be taken
- Recognize the recordkeeping requirements applicable to documents supporting a taxpayer's home office deduction

CHAPTER 1 – QUALIFYING FOR A HOME OFFICE DEDUCTION

- Home Office Deduction Requirements
- Exclusive Use Requirement
 - Exceptions to Exclusive Use Requirement
- Regular Use for Trade or Business Requirement
 - Home Office Used on Regular Basis
 - Home Office Used in Connection with a Trade or Business
- Principal Place of Business Requirement
 - Administrative or Management Activities
 - Taxpayers with More than One Trade or Business
 - Exceptions to Principal Place of Business Rule

CHAPTER 2 – FIGURING THE HOME OFFICE DEDUCTION

- Methods of Figuring the Home office deduction
- Actual Expense Method
 - Nature of the Expense
 - Percentage of the Home Used for Business
 - Deductible Expenses for Home office deduction
 - Expenses Deductible by All Homeowners
 - Expenses Deductible by Taxpayers Using a Home for Business
- Deduction Limit
 - Figuring the Deduction Limit when Taxpayer has Multiple Places of Business
- Simplified Method
 - Depreciation and Actual Expenses Related to Use of Home not Deductible
 - No Deduction of Actual Expense Carryover
 - Expenses Deductible Irrespective of Business Use
 - Special Rules Applicable to Simplified Method
- Determining the Home office deduction for Daycare Facilities
- Deducting the Cost of Meals and Snacks
- Sale or Exchange of a Taxpayer's Home Used for Business
- Final Regulations on Deduction vs. Capitalization of Tangible Property Costs

CHAPTER 3 – DEDUCTING & RECORDKEEPING

- Where to Deduct Expenses of a Home Office
- Self-Employed Taxpayer & Statutory Employee Deduction of Home Office Expenses
 - Expenses Deductible Irrespective of Business Connection
- Expenses Deductible Only When Home Is Used for Business
 - Actual Expense Method
- Business Expenses Not for Use of Home
- Partners' Deduction of Home Office Expenses
- Recordkeeping Requirements